

NATALIE BRASWELL

STATE COMPTROLLER



MARTHA CARLSON

DEPUTY COMPTROLLER



STATE OF CONNECTICUT
OFFICE *of the* STATE COMPTROLLER
165 Capitol Ave.
Hartford, CT 06106

INTERDEPARTMENTAL MEMORANDUM

June 15, 2022

To: **The Honorable James C. Rovella, Commissioner**
Department of Emergency Services and Public Protection
1111 Country Club Road
Middletown, Connecticut 06457

Subject: **Connecticut State Employees Association (NP-9) Contract July 1, 2021, through**
June 30, 2025

I. AUTHORITY

The collective bargaining agreement between the Connecticut State Employees Association and the State of Connecticut effective July 1, 2021, through June 30, 2025.

II. SICK LEAVE

Up to (10) ten days of paid leave, deducted from sick leave will be provided to an employee.

III. HOURS OF WORK

Effective 07/01/2022, the existing one-half hour paid lunch period shall be counted as time worked. However, during said meal period employees must be available to be contacted and dispatched. Employees must take their meal period within their assigned command and must similarly be available to be contacted and dispatched. The taking of the meal period during the shift is subject to the operational demands of the Agency.

IV. COMPENSATION

A. General Wage Increases

Effective 07/01/2021, Lieutenants shall receive an increase of 2.5% as to their general wages, and the salary levels shall be as follows:

Lieutenant: 0-3 years in rank \$132,330, 3+ years in rank \$136,990, 5+ years in rank \$141,648

Effective 07/01/2022, Lieutenants shall receive an increase of 2.5% as to their general wages and the salary levels shall be as follows:

Lieutenant: 0-3 years \$148,840, 3+ years \$153,900, 5+ years \$158,961

Effective 07/01/2023, Lieutenants shall receive an increase of 2.5% as to their general wages and the salary levels shall be as follows:

Lieutenant: 0-3 years \$152,561, 3+ years \$157,748, 5+ years \$162,935

Effective 07/01/2021, Captains shall receive an increase of 2.5% as to their general wages, and the salary levels shall be as follows:

Captains: 0-3 years \$153,763, 3+ years \$158,423, 5+ years \$163,083

Effective 07/01/2022, Captains shall receive an increase of 2.5% as to their general wages, and the salary levels shall be as follows:

Captains: 0-3 years \$167,064, 3+ years \$172,127, 5+ years \$177,189

Effective 07/01/2023, Captains shall receive an increase of 2.5% as to their general wages, and the salary levels shall be as follows:

Captains: 0-3 years \$171,240, 3+ years \$176,430, 5+ years \$181,619

V. SCHEDULED PAYMENT DATES

A. Cost of Living Adjustments

Effective	Increase	Pay Period	Check Date
07/01/2021	2.5%	05/20/2022 – 06/02/2022	06/17/2022
07/01/2022	2.5%	07/01/2022 – 07/14/2022	07/29/2022
07/01/2023	2.5%	06/30/2023 – 07/13/2023	07/28/2023

VI. RETROACTIVE PAY

A. Active Employees

Payments should be identified separately and coded with the applicable code. Such payments are subject to mandatory deductions: federal withholding tax and state income tax annualized, social security tax, retirement contributions and garnishments (if applicable).

B. Special Lump Sum Payments

Effective 07/01/2021, full time employees shall receive a two thousand five hundred dollar (\$2,500) special lump sum payment. Eligible employees shall be those active employees in the bargaining unit as of March 31, 2022. Effective July 1, 2022, active, full-time employees shall receive a special lump sum payment in the amount of one thousand dollars (\$1,000).

Effective Date	Period Covered	Check Date	Amount
07/01/2021	05/20/2022 – 06/02/2022	06/17/2022	\$2,500.00
07/01/2022	07/01/2022 – 07/14/2022	07/29/2022	\$1,000.00

C. Lump Sum Payments

Effective 07/01/2022 (the July 2021 lump sum having already been paid), each bargaining unit employee at every salary level in each classification, namely Lieutenant and Captain, shall receive a 2% lump sum payment calculated on the salary levels for the contract year.

Effective	Pay Period	Check Date
07/01/2021	05/20/2022 – 06/02/2022	06/17/2022
07/01/2022	07/01/2022 – 07/14/2022	07/29/2022
07/01/2023	06/30/2023 – 07/13/2023	07/28/2023
07/01/2024	06/14/2024 – 06-27-2024	07/12/2024

D. Movement Through Classification Salary Levels

Effective 07/01/2021 bargaining unit employee in each classification whose year in rank qualifies that officer for advancement to a higher salary level shall move to that salary level effective the first full pay period following the date of their appointment to the applicable rank in accordance with the 0-3, 3+ and 5+ salary levels.

E. Tuition reimbursement

The state will allocate for tuition reimbursement ten thousand dollars (\$10,000) effective 07/01/2022 for the life of the contract. If funds in any year are not sufficient, distribution to eligible employees shall be on an equal pro rata basis. Funds shall carry over from contract year to contract year, but the fund shall expire upon termination of the contract.

Tuition reimbursement for up to nine (9) credits per semester. Reimbursement at the rate of 100% for tuition and lab fees for credits at a community college and reimbursement up to 85% of the per credit rate at the University of Connecticut for any undergraduate and/or graduate credits.

VII. PAYROLL PROCEDURES

A. Payment Detail of the Retroactive Increases:

On the Timesheet Page: Amount; Time Reporting Code XRTRA

** Agencies who elect to use the new automated process, the retroactive earnings will load to Additional Pay and not the Timesheet on the Additional Pay Page: Amount; Earnings Code RTR.

B. Implementation of General Wage Increases

New pay plans will be implemented centrally with the new hourly rate and bi-weekly salary effective with the pay period at the proper time.

C. Special Lump Sum(s) Payment

On the Timesheet Page: Amount; Time Reporting Code XMISP

On the Additional Pay Page: Amount; Earnings Code MPA

Lump sum payments are subject to mandatory deductions, i.e., federal withholding and state income tax annualized, social security tax and retirement contributions and (if applicable) garnishments.

** MPS code will automatically be changed to MPA code for transactions that flow through the auto spreadsheet load.

D. Lump Sum(s) Payment

On the Timesheet Page: Amount; Time Reporting Code XMISA

On the Additional Pay Page: Amount; Earnings Code MPS

Lump sum payments are subject to mandatory deductions, i.e., federal withholding and state income tax annualized, social security tax and retirement contributions and (if applicable) garnishments.

E. Retroactive Lump Sum Increase

On the Timesheet Page: Amount, Time Reporting code XTRA if needed, use Comments for detail of payments.

VIII. GENERAL

Please direct all questions regarding the effective dates of the various adjustments to your agency Payroll Offices. Direct all questions regarding the memorandum to the Comptroller Active & Pension Payroll Services Division at 860-702-3411 or lisa.simpson@ct.gov. All other questions or requests for assistance regarding payroll procedures at 860-702-3453 or osc.payroll@ct.gov

DocuSigned by:
Natalie Braswell
56BE7727DE0542F...

**NATALIE BRASWELL
STATE COMPTROLLER**

MEB:VV:LS

[2022-10-NP-9-Contract-Changes.pdf](#)
[Link to OLR General Notice](#)